



DEPARTMENT OF THE NAVY  
CHIEF OF NAVAL EDUCATION AND TRAINING  
250 DALLAS ST  
PENSACOLA FLORIDA 32508-5220

CNETINST 5450.71  
N-831

02 SEP 1994

CNET INSTRUCTION 5450.71

Subj: MISSION AND FUNCTIONS OF NAVAL TECHNICAL TRAINING CENTER  
(NAVTECHTRACEN), MERIDIAN, MS

Ref: (a) OPNAVNOTE 5450 Ser 09B33/4013 of 1 Apr 74 (Canc frp:  
Oct 74)  
(b) CNETINST 5450.4D

Encl: (1) Functions of NAVTECHTRACEN Meridian

1. Purpose. To publish functions of NAVTECHTRACEN Meridian under the mission established by reference (a).

2. Cancellation. CNTECHTRAINST 5450.64C and CNTECHTRAINST 5450.111A.

3. Mission. To train personnel in the technical phases of Naval administration and other related subjects as may be directed by the Chief of Naval Operations.

4. Status and Command Relationships. NAVTECHTRACEN Meridian is a shore activity in an active, fully operational status.

a. Echelon

(1) Chief of Naval Operations

(2) Chief of Naval Education and Training (CNET)

(3) NAVTECHTRACEN Meridian

b. Area Coordination

(1) Area Coordinator - CNET

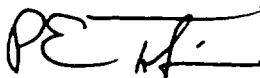
(2) Regional Area Coordinator - CNET

5. Overseas Diplomacy. NAVTECHTRACEN Meridian serves as an effective instrument of the U.S. foreign policy by initiating and conducting action programs which promote positive relations between the command and foreign nationals, and which assist individual naval personnel and their families to work effectively, live with dignity and satisfaction, and function as positive representatives of the Navy and of the United States while overseas.

CNETINST 5450.71

02 AUG 1993

6. Action. In accomplishing the assigned mission, NAVTECHTRACEN Meridian will ensure performance of the functions in enclosure (1) and advise CNET of any recommended modification to the mission or functions of NAVTECHTRACEN Meridian.



P. E. TOBIN  
Vice CNET

Distribution (CNETINST 5218.1F, Case A):  
List V (2)

Copy to:  
SNDL A3 (N09B22)

Stocked:  
Chief of Naval Education and Training  
Code 0041  
250 Dallas St  
Pensacola, FL 32508-5220

10 2 AUG 1993

## FUNCTIONS OF NAVTECHTRACEN MERIDIAN

1. Carry out all regulations and directives from higher authority pertaining to the administration of NAVTECHTRACEN Meridian; issue such detailed internal directives as are required for the efficient organization and administration of the command.
2. Ensure that training courses developed or revised by the command are in consonance with the instructional systems development procedures established by higher authority; ensure that the training of all personnel enrolled in the schools and courses established by CNET, at this command, is conducted in accordance with directives and procedures established by higher authority. Perform Course Curriculum Model Manager functions for courses under curricula model management of NAVTECHTRACEN Meridian.
3. In support of Navy policy emphasizing the importance of military and motivational training and in recognition of the effect such training has on retention, upgrading professionalism, and improving the perception of the Navy, ensure that the military and motivational aspects of training are given strong emphasis equal to the emphasis afforded the technical areas.
4. Ensure successful and uniform accomplishment of training in accordance with prescribed course material; require high standards of qualification for instructors and students. In furtherance of these objectives, carry out on a continuing basis an evaluation of instruction and the complete learning environment.
5. Make recommendations to CNET regarding the design and development of new course curricula or any necessary changes to established curricula.
6. Exercise control over numerous management programs and functional areas inherent of a naval shore activity which should include but not limited to, retention, 3-M, occupational safety and health, traffic and recreational safety, internal review, equal employment opportunity, command managed equal opportunity, and other similar management programs.
7. Provide existing courses, or specially tailored adaptations thereof, as directed by CNET to meet the training requirements of the Navy and to the degree necessary, the Marine Corps, Army,

Encl (1)

CNETINST 5450.71

10 2 AUG 1993

Air Force, Coast Guard, and foreign nationals under the IMET (International Military Education Training) Program or Foreign Military Sales, and civilian personnel attached to Navy industrial activities.

8. Exercise effective control over the financial operations within the command through sound accounting principles and progressive modernization of programming, budgeting, accounting, and statistical reporting and auditing practices under the Resource Management System of the Department of the Navy.

9. Maintain close liaison with the Local Area Coordinator, or such other commander as may be designated in writing, for emergency and disaster preparedness matters.

10. Issue mission and functions directives for subordinate commands per reference (b).

11. Keep CNET advised regarding the general progress and results of training being conducted in the command.

12. Perform such other functions as may be directed by CNET.